

Client Name: _____
 Business name: _____
 Type of Business _____

Current Year	Previous Year
\$	\$

Income

Sales, commissions or fees	A or D		
GST/PST if included above	B or E		
Returns, allowances if included in above	B or E		

Cost of Goods Sold

Opening inventory	8300		
Purchases during the year	8320		
Subcontracts	8360		
Direct labour costs	8340		
Other costs	8450		
Closing inventory	8500		

Expenses

Advertising	8521		
Meals & Entertainment (full amount)	8523		
Bad debts	8590		
Insurance	8690		
Interest	8710		
BusTax,fees,licenses,dues,memberships	8760		
Office	8810		
Supplies	8811		
Legal, accounting	8860		
Management & Admin fees	8871		
Rent	8910		
Maintenance and repairs	8960		
Salaries,commissions,bonuses	9060		
Property taxes	9180		
Travel	9200		
Light,heat water	9220		
Telephone and utilities	9220		
Fuel costs (except auto)	9224		
Delivery, freight	9275		
Motor vehicle, see AutoExpenses worksheet	9281	////////////////////	
Business-use-of-home, see Home expenses worksheet	9945	////////////////////	
Other			
Other			
Other			
Other			

Indicate fixed asset additions on FixedAssetAddition worksheet

Comments:

x

Above information submitted is correct and supporting documentation available for review

 Date